



MIAMI COUNTY RECYCLING DISTRICT

MIAMI COUNTY RECYCLING DISTRICT BOARD MEETING

MONDAY, MAY 16, 2016 1:00 P.M.

MIAMI COUNTY RECYCLING DISTRICT

2651 W LOGANSPOUT ROAD PERU, IN

MINUTES

The Miami County Recycling District held a meeting of the Board of Directors on Monday, May 16, 2016 at 1:00 P.M. in the District Conference Room at the Miami County Recycling District located at 2651 West Logansport Road, Peru, Indiana.

Attending:

Board Members: Don Morris–Chairman–Town of Converse, Joshua Francis –County Commissioner, Jerry Hamman– County Commissioner, Larry West–Vice Chairman–County Commissioner, Shirley Mull–County Council, Tom Gustin–City Council, Gabriel Greer–Mayor of Peru.

Absent: None

Staff Attending: Samantha St. John–Director, Carla Weaver–Assistant Director/Recording Secretary, Bill Berkshire–Legal Counsel.

Absent: None.

Others: Bobbie Dausch– Contractor Representative for the District, Mike Rorvik– Contractor for the District, Debbie Hackman–Indiana RCAP, Daniel Herda–Peru Tribune, Kristin Finicle.

Call to Order: Chairman Larry west called the meeting to order at 1:03 P.M.

Approval of Minutes:

- Board members reviewed the meeting minutes from the April 18, 2016 Board of Directors meeting. *Mr. Gustin motioned to approve meeting minutes; Mr. Greer seconded. Motion carried (7-0).*

Approval of Financial Report and Claims:

- Board members reviewed the claims. The financial statement was unavailable at this time due to Comerford's receiving the bank statement at a late date because of the address change. The financial statement will be emailed to the board as soon as it is available for their inspection. *Mr. Gustin motioned to approve the claims; Mr. Greer seconded. Motion carried (7-0).*

Director's Report:

- Mrs. St. John informed the board that she received notice from Mary Brown in the auditor's office that 2017 Budgets would be due June 17. The Board's next meeting will not be held until June 20. Mrs. St. John asked the board if she they would like her to ask for a few days extension until after the June Board meeting, or allow Mr. West to work with her and turn it in by the due date of June 17. Mr. West said he would let Mary know our budget would be turned in by June 21.
- Mrs. St. John told the board she had been told by Andy Ball from Intrasect that our phone number would need to be ported to our new location from the Courthouse. This had to be done through the auditor, and when he approached the auditor, he was told it had to be approved by the commissioners. Mrs. St. John had been told by Mr. Ball that he had asked the commissioners about this, but they were unaware of the situation. Mrs. St. John will contact the Auditor to resolve the situation.
- Mrs. St. John told the board she would be attending a training session in Fishers, IN for the required Internal Control requirements for the State. There is a written plan required to be put in place and approved by the board. She would like to have Mr. West's assistance in writing some portions of this plan. Debbie Hackman from Indiana RCAP stated the Association of Indiana Solid Waste Management Districts hopes to have a template to help districts with their plans.
- Mr. Hamman noted that a representative from Neo-post would be contacting us and asking about our needs for large printing jobs. Mr. Francis asked if we were using the Pitney Bowes machine now. Mrs. St. John stated we would be using it to send the late notices out before the lease was up. Mrs. St. John will check on the exact date the lease will be up.

Lawyer's Report:

- Reviewed Resolution 4-19-10. He has written some letters to individuals who have written the district some bad checks.

Old Business:

- The stack of court cases presented by Mr. Roberts at last month's meeting was presented to the board. Mr. Roberts was not in attendance. Miss Weaver and Mrs. Scott went through the entire stack, and there were 35 that had good, verifiable addresses. The remainder of the stack consisted of people who had either moved, passed away, lost their homes to foreclosure or bankruptcy, or who were unable to be found. *Mr. Francis motioned to write off the cases in the group that were unable to be found, but to keep a spreadsheet with the peoples' names and the amount owed incase the people moved back to the county and purchased property so the district could attempt to collect the fees owed; Mr. Greer seconded. Motion carried (6-1, with Mr. Hamman opposing).*
- The group of 35 cases with good addresses was addressed. Miss Weaver stated most of that group had homestead exemptions, and several had paid 2015 and 2016 bills. *Mr. Francis motioned to have Mr. Roberts proceed with collections; Mr. Gustin seconded. Motion carried (7-0).*
- The problem of picking up the extreme amount of old mattresses and furniture was addressed. As of Tuesday, June 10, there were 499 mattresses called in to the district to be picked up since January 1. *Mr. Gustin motioned to stop picking up illegal dumps and non-recyclable items. Mr. Greer seconded.* Discussion followed. Mr. Francis wondered what could be done with mattresses if pickup were to be stopped. Mrs. St. John noted the district still provides 2 Beautification Days that allow residents to dispose of their trash and non-recyclable items. It was suggested to set containers at the facility for disposal of non-recyclable items. The items are not recyclable, and should not be brought to a recycling collection facility. Debbie Hackman stated that private trash companies provide the service of taking non-recyclable items and trash. If these items were taken at this location, the recycling facility would turn into a trash collection facility instead of the recycling facility it is supposed to be. She further stated that in her county (Jackson), they have had 8 mattresses dumped since the beginning of the year. There was more discussion of notifying the public of the change in the program. It was suggested to remove non-recyclable items and illegal dumps from the pickup program as of August 1, and let the public know that those items could still be disposed of at the August 27th Beautification Day. There should be a lot of public education so there is not a lot of shock when the program changes. *Mr. Gustin amended his motion to include the stop date of August 1. Mr. Greer seconded the amended motion. Motion carried (7-0).*

- Mr. Morris questioned if the contract for pickup of white goods would still continue as is. Mrs. St. John thought the parameters of the contract would change, so the contract would need to be re-bid when the current white goods contract ends. Mr. Morris and Mr. Francis want to have specifications for white goods pickup ready at the June meeting ready to be advertised so a new contract can be awarded at the July meeting. *Mr. Morris motioned to have Mr. Berkshire write a letter to end the current White Goods contract with R & B Contracting August 1, 2016; Mr. Greer seconded. Motion carried (6-1, with Mr. Hamman opposed.)*

New Business: None

Public Comments: Mrs. Dausch gave Mrs. St. John the weight tickets from the landfilled materials from January 2016 through April 2016.

Next Board Meeting:

- **BOARD OF DIRECTORS– JUNE 20, 2016 at 1:00 P.M. 2651 W LOGANSPOUR RD. PERU, IN 46970**

Adjournment: *Adjournment was unanimous.*

Carla Weaver, Recording Secretary

Larry West, Board Chairman